

<p style="text-align: center;">YANKEE SPRINGS TOWNSHIP BOARD OF TRUSTEES Regular Meeting</p> <p style="text-align: center;">Thursday, April 14, 2022 6:00 pm</p> <p style="text-align: center;">Yankee Springs Township Hall 284 N. Briggs Rd., Middleville, Michigan 49333</p> <p style="text-align: center;">MINUTES</p>	<p style="text-align: center;">MINUTES Page 1 of 7 YS Board of Trustees – Regular Meeting April 14, 2022</p>
<p>Meeting called to order at 6:00 PM by Supervisor Rob Heethuis</p> <p>PLEDGE OF ALLEGIANCE</p> <p>INVOCATION</p> <p>Roll Call: Deb Mousseau, Dave VanHouten, Larry Knowles, Rob Heethuis, Mike Cunningham (All Present)</p> <p>Staff Present: Karen Page-Kennedy, Frank Fiala, Sandy Marcukaitis, Dennis Buist</p> <p>Visitors: 7</p>	<p style="text-align: center;">PLEDGE OF ALLEGIANCE</p> <p style="text-align: center;">INVOCATION</p> <p style="text-align: center;">ROLL CALL</p>
<p><u>ADDITIONS/CHANGES TO AGENDA:</u></p> <p>Additions: Water system expansion update to be added to Board Action Items, presentation on the Memorial Day Parade under the Veterans Committee Report, and added the following guests to the agenda: Joe Jandernoa from the DNR, and Chuck Shira, Catherine Getty and Sandy Marcukaitis from the Parks Committee.</p> <p><u>Motion by Heethuis with support from Cunningham to add those three items to the agenda.</u> Roll Call Vote: <i>Cunningham: yes; VanHouten: yes; Knowles: yes; Mousseau: yes; Heethuis: yes.</i></p> <p>Yes: 5, No: 0. MOTION CARRIED</p> <ul style="list-style-type: none"> • Board minutes 3/10/2022 Regular BOT Meeting and 3/23/2022 Special Meeting, • March 2022 Accounts Payable: Checks #916779 through #916813; total amount: \$45,772.78 • March 31, 2022 Payroll Checks #7210 through Check #7235 = \$12,246.87 net amount; February 2022 Fed P/R withholding \$3,331.67; State of Michigan 1st qtr. P/R withholding \$1,941.32. <p><u>Motion by Heethuis with support from Mousseau to approve the consent agenda.</u> Roll Call Vote: <i>Heethuis: yes; Mousseau: yes; Knowles: yes; Cunningham: yes; VanHouten: yes</i></p> <p>Yes: 5, No: 0. MOTION CARRIED</p>	<p style="text-align: center;">MOTION TO ADD ITEMS TO AGENDA</p> <p style="text-align: center;">MOTION TO APPROVE CONSENT AGENDA</p>
<p><u>PUBLIC COMMENT:</u> (Limit 3 minutes)</p> <p>None</p>	<p style="text-align: center;">PUBLIC COMMENT</p>

ACKNOWLEDGEMENT OF VISITORS

Chuck Shira (Parks Committee)

Catherine Getty (County Commissioner): reviewed the events that happened at the County since the last meeting. County signed the ARPA disbursement agreement for the first round of funds. Funded an additional \$280,000 for an increase in the cost of the megahertz tower, accepted the 2022 equalizations, made several reappointments and appointed a new member to the Barry County Parks Commission. Talked about the jail and reasons as to why the millage didn't pass the last time. When a proposal is made the next time, they will be much more specific so voters know the details. The current facility is struggling and is way past its useful life. The Commission on Aging is having a lasagna dinner fundraiser on April 22 for Meals on Wheels.

TREASURER'S REPORT: By Deb Mousseau, Treasurer

- March 2022 Financial Statement and Investment reports were reviewed.
- Also included two reports created by Alice Jansma: One for casino revenue, one for disbursement of tax revenue collected.
- General ledger chart of accounts change completed 4/7/2022 to be uniform with the State of Michigan.

Motion by Cunningham with support from Knowles to accept the Treasurer's Report. Roll Call Vote: *Heethuis: yes; VanHouten: yes; Knowles: yes; Cunningham: yes; Mousseau: yes.*

Yes: 5, No: 0. **MOTION CARRIED**

CLERK'S REPORT: By Mike Cunningham, Clerk

- April 2022 Current Invoice Register as of 4/14/2022 is \$66,609.67.

Motion by Heethuis with support from VanHouten to approve the invoice register. Roll Call Vote: *Mousseau: yes; Heethuis: yes; Knowles: yes; Cunningham: yes; VanHouten: yes.*

Yes: 5, No: 0. **MOTION CARRIED**

- 2022 Elections update:
 - May 3, 2022 (consolidated with Orangeville)
 - August 2, 2022
 - November 8, 2022

COMMITTEE REPORTS

Recycling Committee:

- Meetings were held March 14 and April 4, 2022.
- Next meeting will be May 2, 2022.
- Two members will be attending a Pierce Cedar Creek Institute Lunch & Learn: Recycling Realities in Michigan program on Friday, 4/29/2022.
- Draft recycling survey data has been sent to Rachel Frantz at Barry County Solid Waste including a report on available providers.
- The committee will begin to assess the data at the 5/2 meeting for the purpose of creating a report for and recommendations to the Board.

MINUTES
Page 2 of 7
YS Board of Trustees –
Regular Meeting
April 14, 2022

ACKNOWLEDGEMENT OF VISITORS

TREASURER'S REPORT

MOTION TO ACCEPT TREASURER'S REPORT

CLERK'S REPORT

MOTION TO APPROVE INVOICE REGISTER

RECYCLING COMMITTEE REPORT

Park Committee:

- Park Five-year Recreation plan assistance proposals were presented by Chuck Shira and Catherine Getty.
 - Three proposals were received.
 - The Parks Committee preferred the proposal by Williams & Works.
 - Plan includes a survey and setting up focus groups for public input.
 - The plan is required to apply for DNR grants.

**PARK COMMITTEE
REPORT**

Motion by Heethuis with support from VanHouten to approve \$11,400 to have Williams & Works assist the park committee with the creation of a 5-year plan that meets the current requirement for grant requests. Roll Call Vote: Knowles: yes; Mousseau: yes; Cunningham: yes; VanHouten: yes; Heethuis: yes.

**MOTION TO APPROVE
WILLIAMS & WORKS
TO DEVELOP 5-YEAR
PLAN FOR THE PARK**

Yes: 5, No: 0. **MOTION CARRIED**

- Playground mulch: \$3,500 was approved last year but the estimated quantity was increased so the price has been raised.

Motion by Knowles with support from Mousseau to approve up to \$5,000 for playground mulch for the township park. Roll Call Vote: Cunningham: yes; Mousseau: yes; Knowles: yes; VanHouten: yes; Heethuis: yes.

**MOTION TO APPROVE
PURCHASE OF
PLAYGROUND MULCH**

Yes: 5, No: 0. **MOTION CARRIED**

- Court surface crack repairs are needed for the tennis, basketball, and pickleball courts.
- In the future, the long-term recommendation from Racquet Sports is to replace these surfaces with concrete or post-tensioned concrete.

Motion by Heethuis with support from Cunningham to approve \$2,130 to have Racquet Sports caulk the cracks in the park court surfaces. Roll Call Vote: Mousseau: yes; Heethuis: yes; Knowles: yes; Cunningham: yes; VanHouten: yes.

**MOTION TO APPROVE
COURT SURFACE
CRACK REPAIRS**

Yes: 5, No: 0. **MOTION CARRIED**

- Zumba and yoga proposals

Motion by Mousseau with support from Knowles to approve up to \$500 to cover the cost of 6 Yoga and 6 Zumba sessions at the township park in 2022. Roll Call Vote: Knowles: yes; VanHouten: yes; Heethuis: yes; Mousseau: yes; Cunningham: yes.

**MOTION TO APPROVE
YOGA & ZUMBA
PROPOSALS**

Yes: 5, No: 0. **MOTION CARRIED**

Zoning Board of Appeals:

- No April meeting

ZBA REPORT

Planning Commission:

- PCI March 2022 report attached.
- March 2022 Complaint log attached.
- March 21, 2022 Regular Meeting was held.
 - Littering ordinance was brought up and tabled until the next meeting.
 - New zoning fee structure was presented and will be discussed at next meeting.

PC REPORT

- Side setbacks were discussed & will be continued at the next meeting.
- Private roads: PC has been working on having language to tie the properties to road agreements. An ordinance from Thornapple was reviewed and the subgroup will work on incorporating some of the language from that ordinance into our draft.
- Shana Bush gave a presentation on solar energy.

Fire/EMS Report:

FIRE/EMS REPORT

- March 2022 Fire/Emergency Medical responses attached.
- Committee is working on budgeting and will have that ready for the Board for May and June budgeting.
- 3/25/22 and 4/12/22 committee meeting topics:
 - Fire station HVAC system: the furnace broke and had to be repaired.
 - Fire hydrant proposals were discussed.
 - Two iPads have been put to use in Fire Department vehicles providing first responders with accurate and timely information during a call.
 - Kodiak supports – the department feels this is a high priority for safety reasons.

Motion by VanHouten with support from Heethuis to approve up to \$8,000 for the purchase of 2 standard Kodiak Kits and 2 Kodiak Lifting Device packages. Discussion: This is an item that will be used to keep the firefighters safe. **Roll Call Vote:** Mousseau: yes; Heethuis: yes; Knowles: yes; VanHouten: yes; Cunningham: yes.

MOTION TO APPROVE PURCHASE OF KODIAK KITS & LIFTING DEVICE PACKAGES

Yes: 5, No: 0. **MOTION CARRIED**

- Back up Camera Grant Request: If the grant is approved, this will also help to keep the volunteers safe at no cost to the township.

Motion by Cunningham with support from Mousseau to adopt resolution No. 04-14D-2022 to approve the Fire & EMS Committee's request to apply for a Risk Reduction Grant for Backup Cameras for \$4,759.88. **Roll Call Vote:** Knowles: yes, VanHouten: yes; Heethuis: yes, Mousseau: yes; Cunningham: yes.

MOTION REGARDING GRANT FOR BACKUP CAMERAS

Yes: 5, No: 0. **MOTION CARRIED**

Water Advisory Committee:

WATER ADVISORY COMMITTEE REPORT

- April 5, 2022 meeting
 - Water tower inspection results were discussed. GLASWA made a recommendation to have Pittsburgh Tank make repairs in the amount of \$5,085 and they approved that. Repairs are expected to be done in October.
 - Agreed to proceed with the Fleis & Vandenbrink plan for water system expansion and will give further recommendations after reviewing.
- GLASWA 4/7/2022 minutes attached.
- Our water tower will have improvements done in accordance with the T-Mobile purchase of Sprint.
- John Monsees with Michigan Rural Water plans to attend the rate study hearing on May 25th.
- Water tower will be pressure washed late this month or in May.
- Contract is ending and they are looking to approve a new 3-year contract for the GLASWA Director.

Veterans Memorial Committee:

- Sunday, May 29, 2022 4 PM Memorial Day Ceremony
 - Emcee, speakers, music and honor guard are lined up as well as famous cookies to be provided. Hoping to get some youth involved in attending.
- There is a Memorial parade being put together by Orangeville and Yankee Springs residents and they would like to use a fire truck or emergency response

MINUTES
Page 5 of 7
YS Board of Trustees –
Regular Meeting
April 14, 2022

**VETERANS
MEMORIAL
COMMITTEE**

Motion by VanHouten with support from Cunningham to approve the use of one vehicle and two firemen to participate in the 2022 Memorial Day Parade. Roll Call Vote: VanHouten: yes; Heethuis: yes; Knowles: yes; Cunningham: yes; Mousseau: yes.

**MOTION TO APPROVE
USE OF VEHICLE FOR
THE MEMORIAL DAY
PARADE**

Yes: 5, No: 0. **MOTION CARRIED**

Board Action Items:

BOARD ACTION ITEMS

- Henika Library agreement/ballot language
 - It has been approved by the City of Wayland, Wayland Township, and the Henika Library Board. If Yankee Springs approves it, it will be on the August 2 ballot.

Motion by Cunningham with support from Heethuis to adopt Resolution No. 04-14A-2022 to become a participating municipality in the Henika District Library. Roll Call Vote: Cunningham: yes; Mousseau: yes; Heethuis: yes; VanHouten: yes; Knowles: yes.

**MOTION TO ADOPT
RESOLUTION TO
BECOME A
PARTICIPATING
MUNICIPALITY IN
THE HENIKA
DISTRICT LIBRARY**

Yes: 5, No: 0. **MOTION CARRIED**

Motion by Heethuis with support from Mousseau to adopt Resolution No. 04-14B-2022 to approve the Henika District Library Millage Proposal language and to submit it to be placed on the August 2, 2022 election ballot. Discussion: This will be a separate ballot for those residents that are Wayland Union School district voters. **Roll Call Vote:** VanHouten: yes; Heethuis: yes; Knowles: yes; Cunningham: yes; Mousseau: yes.

**MOTION TO APPROVE
HENIKA LIBRARY
BALLOT LANGUAGE**

Yes: 5, No: 0. **MOTION CARRIED**

- Information on the goose egg and nest resolution by Joe Jandernoa, acting manager of the Yankee Springs Recreation Area
- The park has been participating in egg and nest destruction and round up programs since 2013 to control the nuisance of the goose population.
- This year, only egg and nest destruction will be allowed.
- The Parks & Rec has their permit to do this on their property.
- To go further out into the lake and include the areas in Yankee Springs Township, they need to have a resolution by the Township Board or a petition by 75% of the lake property owners.
- This would allow the Parks & Rec personnel to go out and help to control the population. They will be doing it anyway but this would expand the area they could work in and further reduce the nuisance.

Motion by Heethuis with support from Mousseau to adopt Resolution No. 04-14C-2022 for the control of the goose population for 2022, 2023, 2024, 2025 and 2026. Roll Call Vote: VanHouten: yes; Mousseau: yes; Heethuis: yes; Cunningham: no; Knowles: yes.

**MOTION TO APPROVE
GOOSE EGG & NEST
RESOLUTION**

Yes: 4, No: 1. **MOTION CARRIED**

- Home Office Occupation Ordinance amendments: Added No. 8 under Section II of the

ordinance.

Motion by Knowles with support from VanHouten to adopt Ordinance No. 04-14-22 to amend the Yankee Springs Township Zoning Ordinance regarding home occupations; to repeal all ordinances or parts of ordinances in conflict herewith and to provide an effective date. Roll Call Vote: Cunningham: yes; Knowles: yes; Mousseau: yes; Heethuis: yes; VanHouten: yes.

Yes: 5, No: 0. **MOTION CARRIED**

- ARPA funds update:
 - The first annual report was submitted on 4/11/2022 reporting \$3,505.19 in spending.
 - Date for the May 2022 input meeting: Wednesday, May 18, at 6:00 PM.
 - A determination needs to be made on how and when the Board will decide what projects to do.
 - After the May 18 meeting the Board can meet to discuss the project list and add estimated costs and priorities.

- Water expansion proposition:
 - Heethuis reviewed what has been happening with the EGLE request for the water system expansion. It appears that YST is second in line for the grants so that is very positive.
 - Now it's time to bring in the Board and have a zoom with Don, EGLE, and some of the other parties and our attorney to bring everyone into the discussion. The board should expect another special meeting next month on this water expansion project. This will be led by Heethuis and Knowles.
 - The grant could be awarded as soon as July 1st.
 - A special meeting can be held in person or by zoom.

- Office Renovation Project
 - At the 3/23/2022 meeting the Board authorized Fleis & Vandenbrink to go out for bids by 4/13/2022.
 - Fleis & Vandenbrink sent the complete final set of drawings 4/5/2022.
 - Roger Swets will issue a Request for Proposal (RFP) to the banks we use and others on 4/26/2022 using \$800,000 for a term of 10 years with monthly payments as the basic borrowing criteria. The financed amount can be adjusted some after financing has been obtained if needed.
 - There will be a pre-bid contractor walk through of the township hall/office on 4/26/2022 at 1:00 PM. This is not a public meeting and the BOT is not expected to attend.
 - May 10, 2022 bid opening special meeting at 3:00 PM. If all goes well, the Board could be in a position to award the project at the Board meeting on May 12.

Motion by Cunningham with support from Knowles to approve Roger Swets to send out the Request for Proposal provided to the township on April 6, 2022, for Hall/Office expansion/renovation project financing. Discussion: Would this financing allow the Township to pay off early if wanted? This is part of what the banks will propose; some may not allow prepayment for five to seven years. It still may be possible to use cash but that won't be determined until the bids are in. **Roll Call Vote: Cunningham: yes; Mousseau: yes; VanHouten: yes; Heethuis: yes; Knowles: yes.**

Yes: 5, No: 0. **MOTION CARRIED**

MINUTES

Page 6 of 7
YS Board of Trustees –
Regular Meeting
April 14, 2022

**MOTION TO APPROVE
AMENDMENTS TO
THE HOME OFFICE
OCCUPATION
ORDINANCE**

ARPA FUNDS UPDATE

**WATER EXPANSION
PROPOSAL UPDATE**

**OFFICE RENOVATION
PROJECT UPDATE**

**MOTION TO APPROVE
ROGER SWETS TO
SEND OUT RFP FOR
THE RENOVATION
PROJECT**

- Great Lakes Energy new franchise request
 - The township attorney has reviewed and edited the Franchise request from Great Lakes Energy.
 - The township already has a franchise agreement with Great Lakes Energy.
 - The Board has been provided with the edited request. The attorney will send the revised request back to Great Lakes Energy 4/15/2022.

- 2022 Yankee Springs Cleanup Day 5/7/2022
 - Meeting at the fire station at 9:00 AM.
 - The dumpster will be located at the DNR location.

- 2022 Newsletter is coming out soon.

PUBLIC COMMENT:

Kelly Robbins: Thanked Mike Cunningham and Cierra Bakovka for all the work they did on behalf of the library to get this proposal on the ballot.

BOARD COMMENT:

Mousseau: The Hazardous Waste Collection will take place on Saturday, May 21st from 9 am to 1 PM at the Barry County fairground. This year they will be taking electronics. There is a charge for televisions. No refrigerators or appliances as Padnos will take those. Also, would like the Board to recognize Frank and Jerrie Fiala for 50 years of service to the Township at a future meeting, something like what was done for Chuck Biggs.

VanHouten: Thanked Don Williamson for the book he put together about the work on the Veterans Memorial. He (Dave) will unfortunately miss the June meeting.

Knowles: Support Deb's idea with the Fialas. Pretty busy with a lot going on.

Cunningham: Recognize Kelly and Cierra and Alice for all the work on the library project. Just finishing up what has been started a long time ago and appreciate all the effort. Thanks to everyone for getting this to the ballot.

Heethuis: Thanked the board and recognized all their hard work. Happy Easter to all.

ADJOURNMENT:

Motion by Cunningham with support from Knowles to adjourn the meeting at 7:52 PM.
Approved by all. Motion Carried.

Approved by: _____



Michael S. Cunningham, Township Clerk

Date: _____



ADJOURNMENT

Respectfully submitted by:
Betsy Frigmanski, Recording Secretary
April 17, 2022